Diocese of Monterey

Online

Registration Instructions for Virtus Safe Environment Training

Please go to http://www.virtusonline.org to register.

Select the *First time registrant* button on the left side.

Select *begin the registration process*

Scroll down to find **Monterey (diocese)** and click *select*.

If you have previously registered, please do NOT register a second time. You can ask for log in help on the first page or contact Kendra in the office (805-489-1210).

Create a user name and password. *Be sure to write it down.*

Enter your info. All fields with red * need to be filled in. The more info. you include the easier to identify you.

Carefully select your primary location (St. Patrick's Elementary (Arroyo Grande)). **If you select the incorrect location, your training will not be found by the office!**

Select your primary role (Volunteer) or (Employee) if you are an employee.

Please enter your title or position of service (Parent Volunteer).

If you are a volunteer or employee at another location, answer "yes" (example: You have kids at both MCP and St. Pats), otherwise answer "no"

The next four questions will determine what safe environment module will be assigned to you. Have you been asked to complete this training because you are around minors and/or vulnerable adults, etc.? Please carefully respond.

You can then select which language in which you prefer to take your training. A pop up window will ask you to confirm the training you selected.

When you have completed your training your registration will be processed. Please also email the office (kbrownlee@stpatschoolag.com) so your completed training can be documented.

November 2025